

PUBLIC SERVICE MINISTRY

CIRCULAR NO. 48/1977

REFERENCE NO. PS: 6/0IV

FROM: Permanent Secretary,
Public Service Ministry

TO: All Permanent Secretaries,
Heads of Departments and
Regional Executive Officers

**SUBJECT: Procedure to be followed by officers
requesting the cessation of the payment of their
salaries into the Guyana National Co-operative Bank.**

DATE: 30th September, 1977.

Any public servant who wishes at any point in time to discontinue the payment of his/her salary into the Guyana National Co-operative Bank will now be required to obtain a letter from the Bank stating that he/she is free to do so. In the absence of such written consent from the Bank the officer's salary shall continue to be paid into the Bank.

2. The Purpose of this procedure, which is to take immediate effect, is to obviate the occurrence of cases where public servants who have loans from the Bank and whose salaries are paid into the bank as part of the loan agreement, cease repayment of their loans by merely requesting the Salaries Clerk(s) concerned to stop payment of their salaries into the Bank.
3. Please bring the contents of this Circular to the attention of all concerned in your Ministry/Department, particular salaries Clerks and other Accounting Officers.

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B. W. Vigilance,
for Permanent Secretary.